

RALEIGH CHURCH OF CHRIST LIBRARY

INSTRUCTIONS

To access the RCC library from a computer, smart phone or other electronic device with internet, type “cloud.clz.com/rcclibrary/books” in the search bar. Once the site is open, there will be a vertical column on the far left containing all subjects in the library. Scroll down to find the desired subject and click on that subject. A list of books on that subject will appear to the right of the subject column (i.e. clicking on the subject “Bible Handbook” will generate a list of the six books in the library regarding that subject). By clicking on one of the books, a more detailed description of that book will appear in the box below the list. Please note that different smartphones will bring the menu up different from below and be harder to see. It is suggested you use a computer, ipad or tablet. An iPad is in the library for your use.

The screenshot shows the 'CLZ BOOKS CLOUD' interface. On the left is a sidebar with a list of subjects. The 'Bible Handbook' subject is selected, showing a count of 6 books. The main area displays a table of books with columns for Title, Author, Dust Jacket, Dewey, and Edition.

Title	Author	Dust Jacket	Dewey	Edition
☒ Eerdmans Handbook to the Bible	Alexander David, Ed	No	220.2	757
☒ The New Unger's Bible Handbook	Unger Merrill Frederick	No	220.7	278
☒ Halley's Bible Handbook	Halley Henry H	No	220.2	950
☒ Halley's Bible Handbook	Halley Henry Hampton	No	220.2	1026
☒ Bible Handbook for Young Learners	Weed Michael	No	220.2	601
☒ Unger's Bible Handbook	Unger Merrill F, ThD, PhD	No	220.2	885

Below the table, a detailed view of 'The New Unger's Bible Handbook' by Unger Merrill Frederick is shown. It includes the book cover, publisher (Moody Publishers (2005)), ISBN (9780802490568), page count (751 pages), dimensions (171 x 248 mm), language (English), and price (\$39.99). It also mentions 'Find sold listings on eBay' and 'CLZ may be compensated for purchases made'.

All books in the library are assigned a Dewey Decimal Number by the Library of Congress (or the librarian when numbers are not available). Multiple books may have the same Dewey number but are distinguished by other numbers assigned to the book. The books are in the library in numerical order by the Dewey Decimal Number except for the children's books. There are no numbers assigned and no check out necessary. They are located on the shelves under the medical supplies and can be used and returned as needed.

Books cannot be checked out electronically. To check out a book, please enter your name on the card in the “Borrower’s Name” column and the date you check out the book in the “Date Due” column. Then place the card in the card holder box on the cabinet in the library. When returning the book, place it in the gray “Book Return” basket on the cabinet in the library. Please **DO NOT** replace the card in the book or put the book back on the shelf. John and Paula Gibson will take care of the book.

There is no written catalog. The library can also be accessed from the Raleigh Church of Christ website. Click the dropdown under Members, select Library and a link labeled “Library Catalog” will connect to the library website.

If you wish to donate books, have any questions or problems with using the library or the website, please contact John or Paula Gibson.